



AUTHORIZED FEDERAL SUPPLY SERVICE

GSA MULTIPLE AWARD SCHEDULE (MAS) PRICE LIST

- *Special Item No (SIN) 541611 - Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services*
- *Special Item No (SIN) 561110 - Office Administrative Services*
- *Special Item No. (SIN) 54151S - Information Technology*
- *SIN OLM – Order Level Material*

Guillory Professional Services, LLC (GPS)

11740 Mill Rock Rd

San Antonio, TX 78230

www.gpsconsultingllc.com

(210) 563-3184 (Office)

210-714-9257 (Fax)

Business size: Service-Disabled Veteran Owned Small Business (SDVOSB)

Contract Number: 47QTCA25D001Z

Period Covered by Contract: 11/15-2024 –11/14/2029

General Services Administration Multiple Award Schedule

Pricelist current as of **Modification # 0001**, dated **11/15/2024**.

eOffer # VN5591SK as of **11/15/2024**

Products and ordering information in this Authorized Information Technology Schedule Pricelist is also available, On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!®, a menu-driven database system. The web address for GSA Advantage ® is <http://www.gsaadvantage.gov>.



Table of Contents

CUSTOMER INFORMATION	3
LABOR CATEGORY DESCRIPTIONS	7



CUSTOMER INFORMATION

1a. Table of awarded special item numbers(s) with appropriate cross-reference to item descriptions and awarded price(s).

SINs	SIN Title
541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
561110	Office Administrative Services
54151S	Information Technology Professional Services
OLM	Order-Level Materials (OLM's)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. n/a

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. See **Labor Category Rates** and **Labor Category Descriptions**

2. Maximum Order:

(All dollar amounts are exclusive of any discount for prompt payment.) The maximum for the following Special Item Numbers (SINs) is:

SINs	Max Order Limit
541611	\$1,000,000
561110	\$500,000
54151S	\$500,000
OLM	\$250,000



3. Minimum Order

The minimum dollar value of orders to be issued is \$100.00 per order.

4. Geographic Coverage (delivery Area): The geographic scope of this proposal is the 48 contiguous states, District of Columbia, Hawaii, Alaska and Puerto Rico and OCONUS locations.

5. Point(s) of Production (city, county, and state or foreign country): Same as company address

6. Discount From List Prices or Statement of Net Price: Government net prices (discount already deducted, but GSA Discount: Range for All respective Labor Category Services (LCATS) in Scope is: 8%).

7. Volume Discounts: Any Individual and/or Blended Task Order (TO) with any combination of Labor Services (LCATS) at an additional 1% Discount at \$500,000 or greater.

8. Prompt Payment Terms: 1% discount net 10 days.

9. Foreign items (list items by country of origin). Not applicable

10. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes

a. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Yes

11. a. Time of Delivery (Contractor insert number of days): Specified on the Task Order
b. Expedited Delivery: Contact GPS
c. Overnight Delivery: Contact GPS
d. Urgent Requirements: Contact GPS

11. F.O.B. Point(s): Destination

a. Ordering Address(es): Same as GPS



- b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.

12. Contractor's Ordering Address and Payment Information:

Guillory Professional Services (GPS) Consultants, LLC
11740 Mill Rock Rd
San Antonio, TX 78230

Attn: Accounting Department

13. Warranty Provision: Standard Commercial Warranty.

14. Export Packaging Charges (if applicable): N/A

15. Terms and Conditions of rental, maintenance, and repair (if applicable): N/A

16. Terms and conditions of installation (if applicable): N/A

17. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

18. Terms and conditions for any other services (if applicable): N/A

19. List of participating dealers (if applicable): N/A

20. List of service and distribution points (if applicable): N/A

21. Preventive maintenance (if applicable): N/A

- a. Environmental Attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
- b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at www.Section508.gov/: N/A

22. Unique Entity Identifier (UEI): LXFSEUCGN118

A Service-Disabled Veteran Owned Small Business
11740 Mill Rock Road • San Antonio, TX 78230 • info@gpsconsultingllc.com
• www.gpsconsultingllc.com



23. Notification Regarding Registration in System for Award Management (SAM) database:
Registered

24. Service Contract Act: The Service Contract Labor Standards (SCLS) is applicable to this contract as it applies to the entire MAS and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when GBK adds SCLS labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.



LABOR CATEGORY DESCRIPTIONS

This section presents descriptions of service offerings by labor categories. When determining the qualifications of an individual to fill one of the positions offered, substitutions for the education and experience requirements may be made follows:

Substitution/Equivalency:

The following substitutions, unless otherwise stated, may be made for either education, or experience for all categories listed below:

- Substitution/Equivalency GED or vocational degree = high school diploma.
- Associate’s = two (2) years relevant experience
- Bachelor’s = Associates degree plus two (2) years relevant experience
- Master’s = Associates degree plus six (4) years relevant experience.
- Ph.D. = Associates degree plus nine (7) years relevant experience.

- **NOTE:** Relevant Experience means the type of experience similar to the IT Services labor category requirements for the specific labor category contemplated.

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

SCA Eligible Contract Labor Category	SCA Equivalent Code Title	Wage Determination Number
Supply Technician	Supply Technician	01410
Documentation Preparation Clerk	Document Preparation Clerk	01070
Customer Service Representative	Order Clerk II	01192



SIN 541611

Labor Category/Service Title	Labor Category/Service Description	Minimum Education	Minimum Years of Experience
Principal Consultant	Principal Consultant is part of the senior management that controls most of the day-to-day activities. They are the primary contact person between Contractor and the client. Part of a Principal Consultant's role is to oversee several consulting teams and to delegate work to various groups.	Bachelors	15
Program Manager	Program Manager is a strategic project-management professional whose job is to help oversee and coordinate various projects, products, and other strategic initiatives. The Program Manager plans and organizes programs and activities following the mission and goals including: (1) developing new programs to support Client's strategic direction of the Project; (2) creating and managing long-term goals; and (3) developing a budget and operating plan for the migration. The Program Manager typically leads a cross functional team of consultants, senior consultants, business analysts, and subject matter experts to help achieve new performance highs, formulate growth strategies and solve the business case given to them. The Program Manager oversees work areas targeted to resolve issues raised including: (1) managing customer service operations as the first point of contact and (2) developing, tracking, and reporting key performance measurements for the engagement.	Bachelors	12



Project Manager	<p>Responsible for overall coordination, status reporting and stability of project-oriented work efforts. Establishes and implements project management processes and methodologies for the IT community to ensure projects are delivered on time, within budget, adhere to high quality standards and meet customer expectations.</p> <p>Responsible for assembling project plans and teamwork assignments, directing and monitoring work efforts on a daily basis, identifying resource needs, performing quality review; and escalating functional, quality, timeline issues appropriately.</p> <p>Responsible for tracking key project milestones and adjusting project plans and/or resources to meet the needs of customers. Coordinates communication with all areas of the enterprise that impacts the scope, budget, risk and resources of the work effort being managed. Assists Program Manager(s) in partnering with senior management of the business community to identify and prioritize opportunities for utilizing IT to achieve the goals of the enterprise. Must possess extensive knowledge and expertise in the use of project management methodologies and tools, resource management practices and change management techniques. This is a management role with human resource management responsibilities (e.g., hiring, performance management). Manages one or more cross-functional projects of medium to high complexity. More senior role has responsibility for multiple large, complex projects with greater impact to the enterprise.</p>	Bachelors	8
-----------------	---	-----------	---

SIN 561110

Labor Category/Service Title	Labor Category/Service Description	Minimum Education	Minimum Years of Experience
Supply Technician	Manages and maintains the company's material stocked product inventory including stock profiles and stock locations	High School	1
Documentation Preparation Clerk	Prepares documents such as brochures, books, periodicals catalogs and pamphlets for photocopying. Provides support in scanning records and categorizes the scanned documents	High School	2
Customer Service Representative	Provides and responds to routine informational inquiries and service requests through the use of various communication technologies including but not limited to telephones, e-mail, facsimile, postal mail and the internet	High School	1

SIN 54151S

Service-Disabled Veteran Owned Small Business

24156 IH-10 West STE 217-493 • San Antonio, TX 78257 • info@gpsconsultingllc.com
 • www.gpsconsultingllc.com



Labor Category/Service Title	Labor Category/Service Description	Minimum Education	Minimum Years of Experience
Subject Matter Expert	Provides analysis, evaluation, and recommendations related to mission improvements, strategy development, and strategy execution. Provides consulting on operational, professional and policy issues. Defines organizational mission-oriented project needs. Provides expert analysis and advice in support of the project. Makes recommendations for the solution of complex problems and creates action plans for organization Provides input, prepares and presents high-level briefings related to recommendations and improvements. Collaborates with top level staff involved in high level, critical efforts.	Bachelors	10
Program Manager	Responsible for directing, coordinates, and exercises supervisory authority for planning, organizing, controlling, integrating, and completing programs. Develops and establishes procedures and guidelines for daily operation of assigned program. Executes and implements program directives and develops systems and controls to carry out program tasks. Determines work schedules, sets priorities, and implements procedures for performing work activities. Directs and monitors work results for meeting customer requirements, specifications, and quality assurance standards. Evaluates performance of assigned program tasks in terms of quality, cost control, and program schedules. Participates in the support of new business and in the development of financial plans for the company.	Bachelors	10
Project Manager	Responsible for management and execution of the assigned project/task in accordance with the requirements of the contract (or task). Executes the work consistent with quality standards established in the contract. The project manager serves as the main point of contact with the client on all matters including budget, project execution, deliverables, and schedule. Responsible for approving all project reports, deliverables, and subcontractor performance	Bachelors	8
Senior Management Analyst/Task Leader	Specialized experience in facilitation, training, methodology development and evaluation, process reengineering, change management, and other business processes. Applies process improvement and reengineering methodologies and principles to conduct process modernization projects	Bachelors	6
Management Analyst	Recommends ways to improve organizational or program efficiency. Provides advice and solutions to make organizations more profitable through reduced costs and increased revenue or efficiency.	Bachelors	4
Network Administrator	Performs integration and testing of large-scale computer integrated networks. Designs and	Bachelors, certificatio	4

Service-Disabled Veteran Owned Small Business

24156 IH-10 West STE 217-493 • San Antonio, TX 78257 • info@gpsconsultingllc.com

• www.gpsconsultingllc.com



	<p>optimizes network topologies and site configurations. Plans installations, transitions, and cutovers of network components, network operating systems, and capabilities. May be required to oversee network control center. Supervises the installation and maintenance of network components. Optimizes network costs and performance, accounting, fault, and security management. Coordinates network requirements with users and sites. Works independently, as a lead, or as a member of a team.</p>	<p>ns may be substituted for degree depending on the certificate</p>	
Help Desk Specialist	<p>Provides Help Desk and customer service support. Identifies, researches, and resolves complex technical problems. Responds to telephone calls, email, and personnel requests for technical support. Ensures that escalation procedures and service levels are achieved. Observes policies and procedures regarding how problems are identified, received, documented, distributed, and resolved. Troubleshoots hardware and software issues for computers, peripherals, and other related equipment</p>	Associates	2
IT Analyst	<p>Provides information technology services in facilities planning, operations and support; storage systems analysis, design/test, and administration; server system analysis, design/test and administration; database analysis, design/test, administration; website analysis, design/test, and administration; web application analysis, design/test and administration; LAN analysis, design/test and administration; user support planning, operations and administration; and related IT systems functions.</p>	Bachelors	8
Database Analyst/Programmer	<p>Under general direction, designs, implements, and maintains moderately complex databases with respect to the operating system, access methods, access time, device allocation, validation checks, organization, and statistical methods. Maintains database dictionaries and integrates system through database design. Performs all procedures necessary to ensure the safety of information systems assets and to protect systems from intentional or inadvertent access or destruction. May be involved with databases, networks, stand-alone microcomputers, mainframes, or minicomputers. Interfaces with the user community to understand their security needs and implements procedures to provide support. Ensures that the user community understands and adheres to necessary procedures to maintain security. Conducts evaluation of the level of security provided. May conduct required security audits and certifications.</p>	Bachelors	4

Service-Disabled Veteran Owned Small Business



SIN	GSA Labor Category	Option Year 1	Option Year 2	Option Year 3	Option Year 4	Option Year 5
541611	Principal Consultant	\$139.04	\$144.89	\$150.97	\$157.31	\$163.92
541611	Program Manager	\$134.41	\$140.05	\$145.93	\$152.06	\$158.45
	Subject Matter Expert					
541611	Project Manager	\$125.14	\$130.40	\$135.88	\$141.58	\$147.53
561110	Supply Technician	\$57.52	\$59.94	\$62.46	\$65.08	\$67.81
561110	Documentation Preparation Clerk	\$54.23	\$56.50	\$58.88	\$61.35	\$63.93
561110	Customer Service Representative	\$44.57	\$46.45	\$48.40	\$50.44	\$52.55
54151S	Subject Matter Expert	\$139.04	\$144.89	\$150.97	\$157.31	\$163.92
54151S	Program Manager	\$134.41	\$140.05	\$145.93	\$152.06	\$158.45
54151S	Project Manager	\$125.14	\$130.40	\$135.88	\$141.58	\$147.53
54151S	Senior Management Analyst/Task Leader	\$115.87	\$120.74	\$125.80	\$131.08	\$136.58
54151S	Management Analyst	\$106.60	\$111.07	\$115.74	\$120.59	\$125.66
54151S	Network Administrator	\$88.06	\$91.76	\$95.61	\$99.63	\$103.81

Service-Disabled Veteran Owned Small Business

24156 IH-10 West STE 217-493 • San Antonio, TX 78257 • info@gpsconsultingllc.com • www.gpsconsultingllc.com



54151S	Help Desk Specialist	\$74.16	\$77.27	\$80.51	\$83.90	\$87.43
54151S	IT Analyst	\$115.87	\$120.74	\$125.80	\$131.08	\$136.58
54151S	Database Analyst/Programmer	\$115.87	\$120.74	\$125.80	\$131.08	\$136.58

Service-Disabled Veteran Owned Small Business

24156 IH-10 West STE 217-493 • San Antonio, TX 78257 • info@gpsconsultingllc.com • www.gpsconsultingllc.com



SIN 54151S GSA MAS Price List

A Service-Disabled Veteran Owned Small Business

11740 Mill Rock Road • San Antonio, TX 78230 • info@gpsconsultingllc.com • www.gpsconsultingllc.com